

2027 NSW Seniors Festival Expo Exhibitor

Form Preview

Contact Information

* indicates a required field

Instructions for Applicants

Before completing this application form, please read the [NSW Seniors Festival 2027 Exhibitor and sponsorship prospectus](#)

Application Number

This field is read only.

Privacy Notice

By submitting this Registration form, the Applicant acknowledges and agrees that:

- DCJ is required to comply with the Privacy and Personal Information Protection Act 1998 (the Privacy Act) and that any personal information (as defined by the Privacy Act) collected by the Department in relation to the program will be handled in accordance with the Privacy Act and its privacy policy (available at: <https://dcj.nsw.gov.au/statements/privacy/privacy-policy.html>);
- the information they provide to DCJ in connection with this application will be collected and stored on a database and will only be used for the purposes for which it was collected (including, where necessary, being disclosed to other Government agencies in connection with the assessment of the merits of an application) or as otherwise permitted by the Privacy Act;
- they have taken steps to ensure that any person whose personal information (as defined by the Privacy Act) is included in this application has consented to the fact that DCJ and other Government agencies may be supplied with that personal information, and has been made aware of the purposes for which it has been collected and may be used.

Primary Contact Details

Primary Contact *

Title First Name Last Name

This is the person we will correspond with about the event.

Position held in organisation *

e.g., Manager, Board Member or Fundraising Coordinator.

Primary Contact Email *

Must be an email address.

Primary Contact Phone Number *

Must be an Australian phone number.

2027 NSW Seniors Festival Expo Exhibitor

Form Preview

Secondary Contact Details

Secondary Contact *

Title	First Name	Last Name

Position held in organisation *
e.g., Manager, Board Member or Fundraising Coordinator.**Secondary Contact Email ***
Must be an email address.**Secondary Contact Phone Number ***
Must be an Australian phone number.

Organisation Details

* indicates a required field

Organisation Details

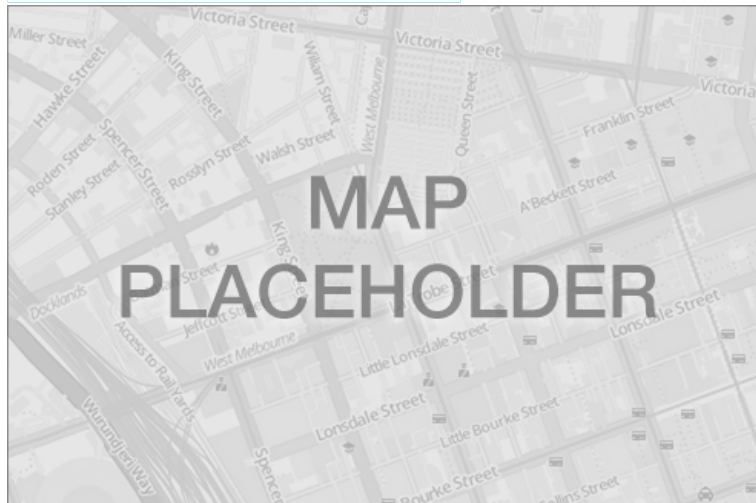
Organisation Name *

Organisation Name

Please use the organisation's full name. Make sure you provide the same name that is listed in official documentation such as that with the ABR, ACNC or ATO.

Primary Address *

Address



2027 NSW Seniors Festival Expo Exhibitor

Form Preview

--	--

Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required. Coordinates Required. Country must be Australia

Postal Address

Address

Primary Phone Number *

--

Must be an Australian phone number.

Country code not required, area code for landlines is required.

Other Phone Number

--

Must be an Australian phone number.

Country code not required, area code for landlines is required.

Email Address *

--

Must be an email address.

Website

--

Must be a URL.

Organisation description

What type of organisation are you? *

- ☐ Profitable business / organisation
- ☐ Australian Federal Government
- ☐ NSW State Government
- ☐ Local Government
- ☐ Not for profit - Organisation
- ☐ Not for profit - Charity
- ☐ Other:

--

Please choose your organisation's category *

- ☐ Residential Aged care
- ☐ In home care services
- ☐ Independent Living Villages
- ☐ Community and not for profit
- ☐ Financial services
- ☐ Government services
- ☐ Health and wellbeing
- ☐ News and media

2027 NSW Seniors Festival Expo Exhibitor Form Preview

- ☐ Product and retail
- ☐ Travel
- ☐ Other:

Briefly describe your organisation *

Word count:

Must be no more than 250 words.

Public Liability Insurance *

Attach a file:

Please provide a copy of your current Public Liability Insurance (minimum \$10,000,000 Cover)

Does the applicant have an Australian Business Number (ABN)? *

☐ Yes

☐ No

ABN *

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity Name	
ABN Status	
Entity Type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	More information
ACNC Registration	
Tax Concessions	
Main Business Location	

Must be an ABN.

Does your organisation deliver programs, services or resources specifically targeted to any of the following communities? (Select all that apply.) *

- ☐ Aboriginal and/or Torres Strait Islander communities
- ☐ Culturally and linguistically diverse (CALD) communities
- ☐ Seniors with disability

Has your organisation previously exhibited at the NSW Seniors Festival Expo? *

2027 NSW Seniors Festival Expo Exhibitor Form Preview

- ☐ Yes
- ☐ No

If yes, please indicate which years you have exhibited. (Select all that apply.)

- ☐ 2026
- ☐ 2025
- ☐ 2024
- ☐ 2023
- ☐ 2022 and earlier

Stand Details

*** indicates a required field**

Exhibition Details

Organisation name (to be displayed on stand signage) *

Please list the products, services, interactions, activations, activities and incentives you will be promoting at the expo. *

e.g. in home care services, coach holidays, independent living.

Please indicate if sale of products or services will be part of your exhibition stand.

- ☐ Yes
- ☐ No

Will your stand distribute any free promotional items, such as shopping bags, individually wrapped lollies, magazines, or similar items? *

- ☐ Yes
- ☐ No

If yes, please provide details of the items to be distributed.

ICC Sydney requires additional approval for certain activities and displays. Please indicate whether your exhibition stand will include any of the following. (Select all that apply.) *

- ☐ Amusement rides or devices
- ☐ Animals
- ☐ Food and/or beverage sampling
- ☐ Live cooking

2027 NSW Seniors Festival Expo Exhibitor Form Preview

- ☐ Medical activities – NB: ICC don't allow blood sampling
- ☐ Vehicle display
- ☐ Other activities e.g. table tennis, power tools, etc.
- ☐ Not applicable

ICC Permit forms <https://iccsydney.com.au/organisers/organiser-toolkit/permit-forms/>

Will your exhibition stand require any of the following services from ICC Sydney? Additional charges may apply. (Select all that apply.) *

- ☐ Banner hanging and rigging
- ☐ Specialised cleaning services
- ☐ Internet services
- ☐ Phone services
- ☐ Utilities - additional to the included power
- ☐ Not applicable

Package Details

* indicates a required field

2027 Exhibitor Package Details

Exhibition packages have changed for 2027, so please read all package details carefully before completing your application to ensure you select the most appropriate option for your organisation.

Early-bird rates are available until **5pm Friday, 16 October 2026**. Applications received after this date will be charged at the standard rate.

Please refer to the [NSW Seniors Festival 2027 Exhibitor and sponsorship prospectus](#) for further information relating to the packages and pricing.

If you are unsure which category applies to your organisation, please contact the event team at nswseniorsfestival@dcj.nsw.gov.au before submitting your application.

Package 1 (3m x 3m)	Package 2 (6m x 3m)	Package 3 (6m x 6m)	Package 4 (9m x 9m)
• 3m x 3m standard exhibition space. • 1 trestle table, 2 chairs, 2 lights, exhibitor-name signage, 4-amp power connection and standard carpet. • Listing of your company/business name and a link to your website on NSW Seniors Festival website. • Custom-build stand is at the	• 6m x 3m standard exhibition space. • 2 trestle tables, 4 chairs, 2 lights, exhibitor-name signage, 4-amp power connection and standard carpet. • Listing of your company/business name and a link to your website on NSW Seniors Festival website. • Custom-build stand is at the	Recommended for coaches and long vehicles • 6m x 6m standard exhibition space. • 3 trestle tables, 6 chairs, 2 lights, exhibitor-name signage, 4-amp power connection and standard carpet. • Listing of your company/business name and a link to your website	Recommended for bedding companies • 9m x 9m standard exhibition space. • Exhibitor-name signage, 4-amp power connection, standard carpet and back wall. • Listing of your company/business name and a link to your website on NSW Seniors Festival website.

2027 NSW Seniors Festival Expo Exhibitor Form Preview

own cost of an exhibitor. Floor space only.

own cost of an exhibitor. Floor space only.

on NSW Seniors Festival website.
• Custom-build stand is at the own cost of an exhibitor. Floor space only.

• Custom-build stand is at the own cost of an exhibitor. Floor space only.

Exhibition space packages

Please select the preferred package *

- ☐ Package 1 (3m x 3m)
- ☐ Package 2 (6m x 3m)
- ☐ Package 3 (6m x 6m)
- ☐ Package 4 (9m x 9m)

Please select the Package pricing *

- ☐ Standard Rate
- ☐ Government or Community Rate
- ☐ Custom-build Rate

Are you a community or not-for-profit organisation seeking to be considered for the Community Hub space? *

- ☐ Yes
- ☐ No

Community Hub Expression of Interest

Important information

Thank you for your interest in the NSW Seniors Festival Expo 2027 Community Hub.

The Community Hub is intended for eligible community and not-for-profit organisations whose work supports older people in NSW and aligns with the Ageing Well in NSW: Seniors Strategy 2021-2031. A limited number of Community Hub spaces are available. Submission of this form does not guarantee allocation of a Community Hub space.

Organisations must submit a NSW Seniors Festival Expo 2027 Exhibitor Application via SmartyGrants and the [Community Hub Expression of interest](#) form, before being considered for the Community Hub.

Community Hub Expression of Interest *

Attach a file:

A maximum of 1 file may be attached.

Please download the Expression of interest form, complete all details and Upload here

Add an additional furniture package

You can request additional furniture at your own expense through Exponet, our exhibition builder. A link to the portal will be supplied to successful exhibitors in late 2026.

2027 NSW Seniors Festival Expo Exhibitor Form Preview

- Bar tables and chairs, etc.
- Specialised flooring
- Additional lighting

Would you like information about additional furniture packages? *

- ☐ Yes
☐ No

Are you interested in printed panels for your stand? These panels are displayed on the walls of your stand, at your own expense *

- ☐ Yes
☐ No

Are you interested in sponsorship opportunities during the NSW Seniors Festival? *

- ☐ Yes
☐ No

Do you require assistance from the Student Work Placement Team or DCJ Staff Volunteers? *

- ☐ Yes - Student Work Placement Team
☐ Yes - DCJ Staff Volunteers
☐ Yes - both
☐ No

Subject to availability.

Specify your requirements

Please specify the types of tasks you would like assistance with: *

- ☐ Helping with booth setup and pack-down
☐ Engaging with attendees and providing information
☐ Assisting with demonstrations or interactive activities
☐ General assistance on their exhibition stand
☐ Other:

How many volunteers do you require? *

Must be a number.

Subject to availability. Number of volunteers will be confirmed closer to the event.

Communication

Will any staff on your stand be able to communicate in languages other than English? *

- ☐ Yes
☐ No

Specify languages

2027 NSW Seniors Festival Expo Exhibitor

Form Preview

Please specify which language(s): *

Accessibility requirements

Do any staff on your stand have accessibility requirements? *

- ☐ Yes
☐ No

Specify accessibility requirements

Please specify any accessibility requirements: *

Exhibitor Freight

DSV is the appointed freight contractor for the NSW Seniors Festival Expo 2027. DSV will provide exhibitors with a door-to-stand freight service, ensuring the efficient delivery of exhibition materials to the event.

Costs and inclusions

The movement of exhibition materials from the DSV warehouse to your exhibition stand is included as part of your exhibitor package.

Exhibitors are responsible for:

- The cost of delivering exhibition materials to the DSV warehouse prior to the event.
- Any costs associated with returning exhibition materials to the DSV warehouse following the event, where applicable.

Contact

To discuss freight movement costs, please contact DSV on (02) 9333 0333.

DCJ does not take any responsibility for any lost, stolen, or damaged freight at the event.

Is your organisation be interested in using DSV's freight service to transport exhibition materials to the NSW Seniors Festival Expo 2027? *

- ☐ Yes
☐ No

Please provide details of all materials, equipment, and promotional items you intend to bring to the expo, including quantities. *

Please note: Exhibitors will not have access to the ICC Sydney loading dock. DSV will provide a door-to-stand freight service, which is included in your exhibitor package. Any items brought to the venue on bump-in day must be carried by hand or transported using a small trolley.

Additional information

2027 NSW Seniors Festival Expo Exhibitor

Form Preview

Please include any additional exhibitor information, questions or requests below (optional).

Invoicing

Please select your preferred invoicing schedule. *

- ☐ Wednesday 4 November 2026
- ☐ Wednesday 2 December 2026
- ☐ Wednesday 27 January 2027

You will have 30 days to pay from your selected date, once your invoice has been paid we can promote your presence at the NSW Seniors Festival Expo 2027 on the NSW Seniors Festival website.

Declaration and Authorisation

* indicates a required field

Exhibitor Terms and Conditions

These Terms and Conditions, together with the Exhibitor Manual and accepted registration form, constitute the entire agreement between the parties regarding participation in the expo.

These Terms and Conditions are governed by the laws of New South Wales.

Acceptance and Payment

You will receive a confirmation email once your organisation has been accepted as an exhibitor. Submission of an application does not guarantee acceptance into the NSW Seniors Festival Expo 2027.

Upon acceptance, an invoice will be issued to your organisation. Full payment is required within 30 days of the invoice date.

Exhibitors must ensure all fees are paid in full prior to accessing the venue for bump-in, exhibiting at the expo, or participating in bump-out activities. DCJ reserves the right to deny venue access to any exhibitor with outstanding payments.

Cancellation by the Exhibitor

All cancellation requests must be submitted in writing to the DCJ, NSW Seniors Festival Expo team. If an exhibitor withdraws or cancels their participation in the NSW Seniors Festival Expo 2027, the following cancellation terms will apply:

- Cancellations received more than 60 days before the expo date will be eligible for a full refund of fees paid.
- Cancellations received 31–60 days before the expo date will result in 50% of the exhibitor fee being forfeited. The remaining 50% will be refunded.
- Cancellations received 30 days or less before the expo date will result in 100% of the exhibitor fee being forfeited and no refund will be provided.
- Exhibitors who fail to attend the expo or occupy their allocated exhibition space without prior written notice will forfeit 100% of the exhibitor fee and will not be entitled to a refund, credit or transfer of fees.

2027 NSW Seniors Festival Expo Exhibitor

Form Preview

Cancellation by DCJ

- If the expo is cancelled, postponed or disrupted due to circumstances beyond reasonable control of DCJ, including natural disasters, public health events or venue closures, DCJ's liability will be limited to refunding any exhibitor fees paid (less any non-recoverable costs incurred by DCJ), to the extent permitted by law.

Exhibitor Agreement

By accepting exhibition space at the NSW Seniors Festival Expo 2027, your organisation agrees to:

Exhibitor obligations

- Become an exhibitor at the NSW Seniors Festival Expo 2027.
- Pay the full exhibitor fee within 30 days of receiving the invoice.
- Comply with all terms and conditions outlined in the Exhibitor Manual, which will be provided once your organisation has been accepted.
- Provide a current Certificate of Currency for Public Liability Insurance with a minimum cover of \$10,000,000 and provide an updated copy if necessary.
- Inform the DCJ, NSW Seniors Festival Expo team, of any proposed changes to stand operations or activities.
- Ensure that one or more members of your team are present at your stand on Wednesday 10 March and Thursday 11 March 2027.
- Bump in your stall on Tuesday 9 March 2027 between 3.00pm and 6.00pm.
- Contact Exponet to arrange any additional furniture, equipment or stand requirements.
- Ensure all staff attending bump-in and bump-out wear a high-visibility vest.
- Ensure all staff wear enclosed footwear during bump-in, bump-out and throughout the expo.
- Not use sharps, including needles, lancets, blood-testing devices or similar items, at the exhibition stand.

Expo management

- DCJ reserves the right to refuse, restrict or remove any exhibitor whose activities, products, services, conduct or promotional materials are considered unsafe, inappropriate, unlawful or inconsistent with the objectives and values of the expo.
- Exhibitors must not display, distribute, or promote any material that is political in nature or intended to support, oppose, or influence any political party, candidate, campaign, or political cause.
- Exhibitors who fail to occupy their allocated exhibition space by the opening of the expo may forfeit their stand space without refund.
- DCJ reserves the right to refuse, cancel or terminate an exhibitor's participation at any time if the exhibitor breaches the Terms and Conditions, provides misleading information, engages in inappropriate conduct, or otherwise acts in a manner that may negatively impact the expo.
- DCJ may change the expo dates, venue, floor plan, stand allocation, operating hours or expo arrangements where reasonably necessary.

Liability

- In the event that the NSW Seniors Festival Expo is postponed, relocated or cancelled due to circumstances beyond the reasonable control of DCJ, DCJ's liability will be limited to the extent permitted by law.
- DCJ does not guarantee attendance numbers, visitor traffic, sales, leads, networking opportunities or any particular outcome from participation in the expo.
- You participate at your own risk and are responsible for your property, equipment, staff and representatives. To the maximum extent permitted by law, DCJ

2027 NSW Seniors Festival Expo Exhibitor

Form Preview

excludes all liability for loss, damage, theft, injury, consequential loss, loss of profit, or other claims arising from participation in the expo

General terms

- You acknowledge that your organisation name, contact person's name, contact number and contact email address will be shared with Exponet and DSV solely for the purpose of coordinating stand construction, freight and exhibition logistics. DCJ and these service providers will collect, use and disclose personal information solely for expo-related purposes and in accordance with applicable privacy laws and the DCJ Privacy Management Plan.
- Acknowledge that photographs and video recordings may be taken during the expo and may be used by DCJ for promotional and reporting purposes.

I confirm that I am authorised to act on behalf of my organisation and have read, understood, and agree to the Exhibitor Terms and Conditions. *

- ☐ Yes
☐ No

Registered Name of Organisation *

Authorisation

I agree *

☐ Yes

Name of authorised person *

Title

First Name

Last Name

Must be a senior staff member, board member or appropriately authorised volunteer

Position *

Position held in applicant organisation (e.g. CEO, Treasurer)

Phone number *

Must be an Australian phone number.

We may contact you to verify that this application is authorised by the applicant organisation

Email *

Must be an email address.

NSW Seniors Festival Expo team contact details

Caitlin Potter

Events Officer

caitlin.potter@dcj.nsw.gov.au

2027 NSW Seniors Festival Expo Exhibitor

Form Preview

Kirsten Dickason

Senior Events Officer

kirsten.dickason@dcj.nsw.gov.au

Enquiries: nswseniorsfestival@dcj.nsw.gov.au

Applicant Feedback

You are nearing the end of the application process. Before you review your application and click the **SUBMIT** button please take a few moments to provide some feedback.

How did you find the online application process?

☐ Very easy ☐ Easy ☐ Neutral ☐ Difficult ☐ Very difficult

How many minutes in total did it take you to complete this application?

Estimate in minutes

Please provide us with your suggestions about any improvements and/or additions to the application process/form that you think we need to consider.

NOTE: This page is not applicable and will not be visible to applicants.

* indicates a required field

Program Details

{{ Grantmakers: You may wish to outline key Program information into this Section text for Applicant reference. Please delete this Section text after reading. }}

Grant Program Name

This field is read only.

The program this submission is in.

Total Amount Requested

Must be a dollar amount.

What is the total financial support you are requesting in this application?

Disclaimer

Use of Information

Privacy Notice

Eligibility Confirmation

{{ Grantmakers: You may wish to copy eligibility information into this Section text for Applicant reference. }}

Please declare this application meets the Program eligibility criteria:

- It has been prepared by and is being submitted by an eligible applicant
- Project applications are specific to a Local Government Area
- Projects can commence within **{{ insert date }}** and be completed within **{{ insert date }}** of the funding deed commencing
- Projects can be operated and maintained beyond the funding period **{{ if applicable }}**
- Applicants will notify the Department if grant funding is secured from another source

I confirm that the applicant and project is eligible according to the criteria outlined in the Program Guidelines *

☐ Yes

Declaration

GMS-SGO/Locn/2025 v2.0