

## Carers Investment Program 2027-27: Stage One - Expression of Interest and Eligibility

### Overview of the Carers Investment Grant Program

This grant program aligns available funding to support implementation of the *NSW Carers Strategy: Caring in New South Wales 2020-2030* (the Strategy). The NSW Government's vision for the Strategy is that we are an inclusive and supportive community that understands that caring for and supporting each other are fundamental parts of life. The Strategy aims to improve carers' access to services and supports; ensure that carers are better respected and empowered; have improved economic opportunities and better health and wellbeing.

A key message from carers during the extensive consultation process to develop the Strategy was that information, including the identification of carers, needs to be accessible at service touchpoints throughout the carer journey and to be available in places carers visit, not necessarily carer-specific sites.

Additionally, carers told us that:

- They need information to be available where they visit. This includes General Practitioner surgeries, pharmacies, as well as visits to dentists and other allied health professionals. Teachers and other education staff, as well as government agencies that come into contact with carers are also a critical point for carers to receive information. Training is required for these professionals and their support staff to better understand how to identify carers; the diversity of carer needs; the benefits of including carers as partners in care; and appropriate services to refer carers to for support.
- Many people with caring responsibilities see themselves as looking after a family member or loved one, often not connecting this with the concept of being a 'carer'. Improved identification of people as carers gives them access to information and support earlier.

The grant program incorporates these messages to provide increased opportunities for carers to be more easily identified and supported.

Further information can be found in the [Grant Program Guidelines](#)

### Application process

A two-stage application process will be undertaken to determine eligibility and assessment:

**Stage 1 - Expression of Interest:** Applicants complete an EOI to demonstrate that they meet the eligibility criteria..

**Stage 2 - Application:** Applicants whose EOI is assessed as eligible will be invited to submit a full application. This application will be assessed by a panel against assessment criteria.

In your EOI you will be required to:

- Provide a broad outline of your initiative
- Address the grant program objectives
- Outline who will participate in the project

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## Form Preview

- Detail your track record in similar projects
- Request a specific grant funding amount to deliver the project.

Note for all applicants:

- Applicants must ensure that their contact details are up to date.
- Applicants must not have any outstanding acquittals for any other funding program with DCJ.
- All applications for grant funding are managed using the SmartyGrants portal.

Stage one Expression of Interest (EOI) close on **23 September 2024 at 5:00pm AEST.**

Before applying, please read the [Program Guidelines](#) and [Frequently Asked Questions](#) (FAQs).

**Support:** For any queries relating to the grant program, please email [carerstr@dcj.nsw.gov.au](mailto:carerstr@dcj.nsw.gov.au)

If you need technical support using SmartyGrants or help with managing your account please contact SmartyGrants via the channels available on <https://smartygrants.com.au/about/contact-us>. Please quote your *unique application reference number* (provided below) for all correspondence.

**Application Reference Number**

This field is read only.

## Disclaimer

The Applicant acknowledges and agrees that:

- submission of this application does not guarantee funding will be granted for any project, and the Department expressly reserves its right to accept or reject this application at its discretion;
- it must bear the costs of preparing and submitting this application and the Department does not accept any liability for such costs, whether or not this application is ultimately accepted or rejected; and
- it has read the Funding Guidelines for the Program and has fully informed itself of the relevant program requirements.

## Use of Information

By submitting this application form, the Applicant acknowledges and agrees that:

- if this project application is successful, the relevant details of the project will be made public, including details such as the names of the organisation (Applicant) and any partnering organisation (state government agency or non-government organisation),

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project title, project description, location, anticipated time for completion and amount awarded;

- the Department will use reasonable endeavours to ensure that any information received in or in respect of this application which is clearly marked 'Commercial-in-confidence' or 'Confidential' is treated as confidential, however, such documents will remain subject to the Government Information (Public Access) Act 2009 (NSW) (GIPA Act); and
- in some circumstances the Department may release information contained in this application form and other relevant information in relation to this application in response to a request lodged under the GIPA Act or otherwise as required or permitted by law.

## Privacy Notice

By submitting this Application form, the Applicant acknowledges and agrees that:

- the Department is required to comply with the Privacy and Personal Information Protection Act 1998 (NSW) (the Privacy Act) and that any personal information (as defined by the Privacy Act) collected by the Department in relation to the program will be handled in accordance with the Privacy Act and its privacy policy (available at: <https://www.dpc.nsw.gov.au/privacy>);
- the information it provides to the Department in connection with this application will be collected and stored on a database and will only be used for the purposes for which it was collected (including, where necessary, being disclosed to other Government agencies in connection with the assessment of the merits of an application) or as otherwise permitted by the Privacy Act;
- it has taken steps to ensure that any person whose personal information (as defined by the Privacy Act) is included in this application has consented to the fact that the Department and other Government agencies may be supplied with that personal information, and has been made aware of the purposes for which it has been collected and may be used.

## Organisation Details

\* indicates a required field

### Applicant Details

#### **Applicant Organisation Name \***

Organisation Name

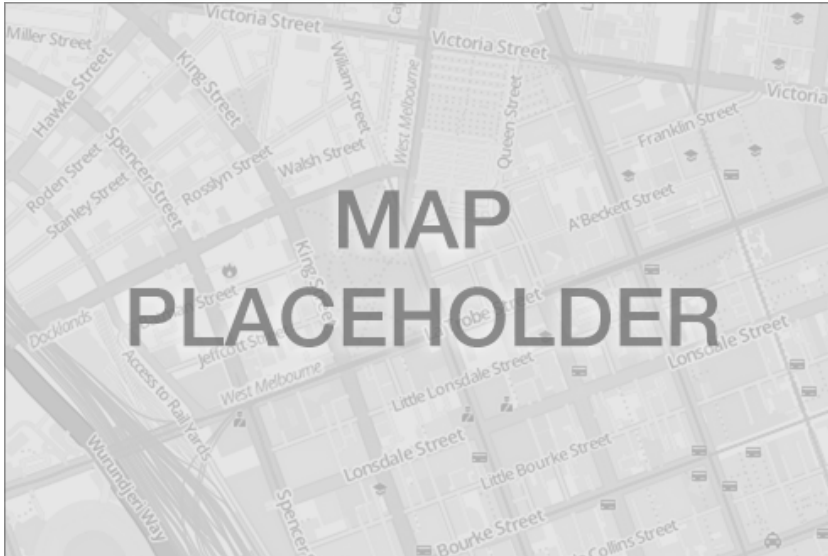
For organisations: please use the organisations full name. Make sure you provide the same name that is listed in official documentation such as that with the ABR, ACNC or ATO.

#### **Applicant Primary Address**

Address

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### **Applicant Postal Address**

Address

### **Applicant Primary Phone Number \***

Must be an Australian phone number.  
Country code not required, area code for landlines is required.

### **Applicant Email Address \***

Must be an email address.

### **Applicant Website**

Must be a URL.

## Primary Contact Details

### **Primary Contact \***

Title      First Name      Last Name

This is the person we will correspond with about this grant.

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### Primary Contact Position \*

e.g., Manager, Board Member or Fundraising Coordinator.

### Primary Contact Phone Number \*

Must be an Australian phone number.

Country code not required, area code for landlines is required.

### Primary Contact Other Phone Number

Must be an Australian phone number.

Country code not required, area code for landlines is required.

### Primary Contact Email \*

This is the address we will use to correspond with you about this grant.

### Does the applicant organisation have an Australian Business Number (ABN)? \*

Yes

No

Your organisation must have an ABN to be eligible for this grant program

### Applicant Organisation ABN \*

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity name	
ABN status	
Entity type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	<a href="#">More information</a>
ACNC Registration	
Tax Concessions	
Main business location	

Must be an ABN.

### Eligibility Overview

\* indicates a required field

#### Eligible organisations and mandatory criteria

The grants program will be open to:

- government human service agencies
- Incorporated not-for-profit community organisations
- NSW local councils operating under the Local Government Act 1993
- Peak organisations representing carers
- Representative organisations for GPs, other medical practitioners, allied health workers and pharmacists
- other representative organisations for relevant service providers.

For the purposes of this grant program, 'incorporated not-for-profit community organisations' include:

- incorporated organisations that are registered and approved as not-for-profit bodies by NSW Fair Trading
- not-for profit companies limited by guarantee, registered in NSW (must have ACNC registration and/or DGR status)
- Indigenous Corporations (must be registered with the Office of the Registrar of Indigenous Corporations)
- NSW Local Aboriginal Land Councils
- religious organisations operating in NSW
- NSW non-government organisations established under their own Act of Parliament.

Health and education institutions (including universities) with a research focus do not meet the eligibility criteria for this grant program.

The following are mandatory eligibility criteria. Further information is provided in sections below:

- all applicants must have appropriate insurance minimum of \$10 million.
- all applicants must address the NSW National Redress Scheme sanctions
- all applicants must adhere to NSW Government public health orders and advice in regard to COVID-19. Up-to-date information is available on the [NSW Government COVID-19 website](#)
- applications will not be accepted from organisations having outstanding acquittals with DCJ.

#### **What is your organisation's legal status? \***

- government human service agencies
- Incorporated not-for-profit community organisations
- NSW local councils operating under the Local Government Act 1993
- Representative organisations for GPs, other medical practitioners, allied health workers and pharmacists
- other representative organisations for relevant service providers.

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### What type of incorporated not-for-profit is your organisation? \*

- a NSW local council (or Section 355 committee) operating under the Local Government Act 1993?
- an incorporated not-for-profit community organisation registered and approved with NSW Fair Trading?
- a not-for-profit company limited by guarantee, registered in NSW (must have ACNC registration and/or DGR status)?
- an association (registered under the Associations Incorporation Act 2009 with NSW Fair Trading)?
- a NSW Local Aboriginal Land Council or Indigenous Corporation?
- a religious organisation operating in NSW?
- a NSW non-government organisation established under an Act of Parliament?

HINT: If you are a "not-for-profit company limited by guarantee" you can check your DGR status at <http://abr.business.gov.au/AdvancedSearch.aspx> and/or can check your ACNC registration at the ACNC website at <http://www.acnc.gov.au/>. If you are an "Indigenous Corporation" you can check your registration status at <http://www.oric.gov.au>

### Please provide your incorporation or association number to confirm your legal status: \*

Must be a number.

HINT: You can check your incorporation or association number by searching for your organisation at the following link <https://applications.fairtrading.nsw.gov.au/assocregister/default.aspx> .

### What is the name of the Act of Parliament that established your non-government organisation? \*

HINT: To be a "NSW non-government organisation established under an Act of Parliament" your organisation needs to have been established by name under an Act of Parliament (this is relatively rare, and applies only to NSW universities and a small number of large charities which have had Acts of Parliament enacted for this purpose - for example, the Macquarie University Act 1989).

### Certificate of Currency - Public Liability Insurance

Grant recipient's must maintain current and adequate insurance appropriate to the activities/services funded under this grant to cover any liability of the grant recipient that might arise in connection with the performance of its obligations under a Grant Funding Agreement.

This must include, but is not limited to a *minimum of \$10 million Public Liability Insurance*.

### Does the applicant organisation have at least \$10 million in public liability insurance, or is willing to obtain \$10 million in public liability insurance? \*

- Yes
- No, but willing to obtain

Applicants are required to hold at least \$10 million public liability insurance in order to enter into a funding deed with the NSW Government. If you do not have insurance in place now you will be required to purchase insurance and provide a copy of the certificate of currency.

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**Please confirm that your organisation has not been publicly identified as declining to join the NSW National Redress Scheme OR failing to join the scheme at the expiry of six months after being notified to join the Scheme. \***

- Yes, I confirm  
 No, I cannot confirm (You may be deemed ineligible for this grant)

PLEASE NOTE: For more information on the NSW Government Redress Scheme Sanctions Policy, visit <https://arp.nsw.gov.au/c2021-13-nsw-government-redress-scheme-sanctions-policy/>

**Please confirm that your project will adhere to NSW Government public health orders and advice in regard to COVID-19 \***

- Yes  
 No

Up-to-date information is available on the NSW Government COVID-19 website

**Does your organisation have any outstanding acquittals due to the Department of Communities and Justice (formerly Family and Community Services)? \***

- Yes  
 No

PLEASE NOTE: If your organisation has any outstanding acquittals due to the Department of Communities and Justice you are not eligible for this grant program. Please complete any outstanding acquittals prior to submitting your application.

## Preliminary outline of Project Details

\* indicates a required field

**Title \***

Word count:

Must be no more than 25 words.

Provide a name for your initiative. Your title should be short but descriptive.

**Brief description \***

Word count:

Must be no more than 50 words.

Include a brief summary of who will benefit from this initiative, what activities you will do and what outcomes you expect from your activities.

**Anticipated start date \***

**Anticipated end date \***

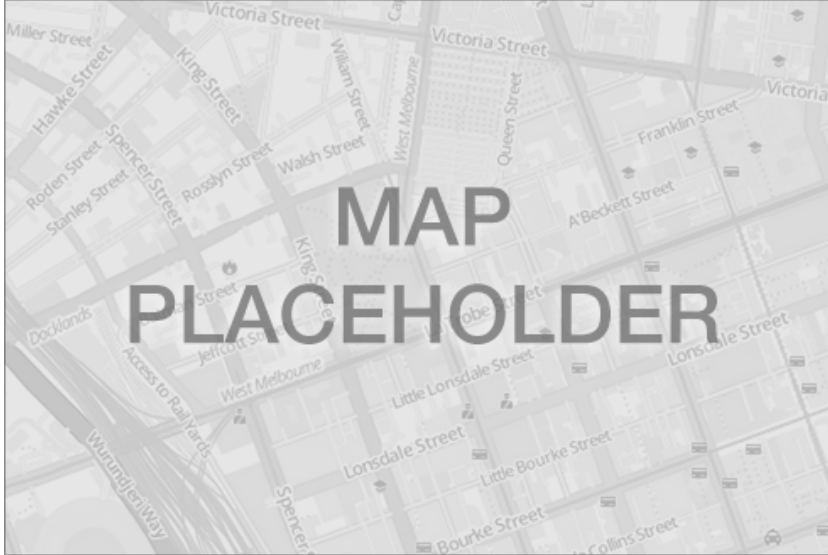
**Primary location of your initiative**

Address



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Any, but at least one field is required.

Primary location does not need to be a specific address, and can be postcode, suburb, state, etc. If delivered online, please specify the area of focus for delivery.

You have indicated above that your project either starts before 01 April 2025 or after 30 April 2027, the timeframe for delivery under this Program. Please update the details to ensure your dates fit within these timeframes.

**Please detail whether this is a new initiative or part of an ongoing funded program of work, who will benefit from this initiative and what outcomes you expect from your activities? \***

**Word count:**

Must be between 100 and 200 words.

PLEASE NOTE: The grant is not intended for ongoing, funded programs. The grant funding is for new initiatives that develop, pilot and implement ongoing training and education programs for service providers to better identify and reach unidentified carers and provide them with information about how to get support, aligned to the implementation of the NSW Carers strategy <https://dcj.nsw.gov.au/community-inclusion/carers/nsw-carers-strategy.html>

**Please outline how you will engage and involve service providers and professionals in your project? \***

**Word count:**

Must be at least 100 words.

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HINT: Which key service providers and professionals does your initiative aim to train and educate?  
PLEASE NOTE: The Carers Investment Program focuses on the following service providers and professionals: GPs, psychiatrists, hospitals, neurologists, allied health, dentists, teachers and principals, pharmacists, and government agencies that carers come into contact with.

### **How will your project be sustainable and provide ongoing training to service providers at the conclusion of the project's funded period? \***

Word count:

Must be no more than 100 words.

HINT: Briefly outline how you intend to ensure the ongoing viability of the project following cessation of the grant funding period. If you are invited to submit a Grant Application in Stage 2 of the application process, more details regarding capacity and capability to ensure the ongoing viability of the project will be required.

### **Please describe how you will design the project with the potential for expansion? \***

Word count:

Must be no more than 100 words.

HINT: How adaptable is your project to be rolled out to other areas of NSW in future? If you are invited to submit a Grant Application in Stage 2 of the application process, more details regarding broader roll-out will be required.

### **Has your organisation successfully developed and delivered projects that focus on training and educating service providers and professionals? \***

- Yes  
 No - you may be deemed ineligible for this grant

HINT: "Key service providers" includes GPs, psychiatrists, hospitals, neurologists, allied health, dentists, teachers and principals, pharmacists, and government agencies that carers come into contact with.

### **Please provide evidence of the project you have successfully delivered. eg: documents, project evaluation and/or websites reference \***

Must be a URL.

### **Upload evidence**

Attach a file:

PLEASE NOTE: If you are invited to submit a Grant Application in Stage 2 of the application process, you will be required to provide further detail on your organisation's development and delivery of any project/s.

The Carers Investment Program will offer one-off time limited funding ranging from **\$250,000 to \$500,000** (excl GST) to successful grant recipients.

DCJ may also offer successful applicants a package *lower* than the amount requested.

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### Grant funding amount requested (excl GST): \*

Must be a whole dollar amount (no cents) and between 250000 and 500000.

PLEASE NOTE: You will be required to provide a detailed budget if you are invited to submit a Grant Application in Stage 2 of the application process. HINT: Please only provide the grant-funded cost of your project; do not provide the cost of any in-kind contributions.

## Declaration and Authorisation

\* indicates a required field

### Declaration

#### Applicant Declaration

- I certify that the information in this application is true and correct.
- I declare that I have the appropriate authority to submit this Eligibility form on behalf of my organisation.
- I understand that my organisation must meet all of the eligibility criteria before it can be invited to the second stage.
- I understand that there is no guarantee of funding if organisation is assessed as eligible. The second grant application stage will determine funding.

### Authorisation

I agree \*

Yes

Name of authorised person \*

Title First Name Last Name

Must be a senior staff member, board member or appropriately authorised volunteer

Position \*

Position held in applicant organisation (e.g. CEO, Treasurer)

Phone number \*

Must be an Australian phone number.

We may contact you to verify that this application is authorised by the applicant organisation

Email \*

Must be an email address.

**Registered Name of Applicant Organisation**

HINT: This should match the name of your organisation that you entered at the start of this form.